

ANNUAL ADMINISTRATIVE REPORT

2025-2026



**TREASURIES & ACCOUNTS,
MANIPUR**

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DIRECTORATE OF TREASURIES & ACCOUNTS, MANIPUR

ESTABLISHMENT:

The Treasury Establishment has been one of the major divisions of the State Finance Department. The Treasury & Sub-Treasury Offices were directly controlled and managed by Finance Department (Expenditure), Government of Manipur till 1991. The Directorate of Treasuries & Accounts, Manipur came into being in the year 1991.

TREASURIES / SUB-TREASURIES:

There are at present 21 (twenty-one) Offices under the Directorate of Treasuries & Accounts, Manipur, including the Directorate Office located at DC Complex, Imphal West, Lamphelpat, Imphal West. In addition to the Directorate of Treasuries & Accounts, 11 (eleven) District Treasuries, 8 (eight) Sub-Treasuries and one Cyber Treasury are functioning in the State. All 19 (nineteen) Treasuries and Sub-Treasuries are Banking Treasuries. Cyber Treasury compiles the Accounts of SGST (State Goods and Service Taxes) and e-GRAS (online Government Receipts Accounting System) and submits the monthly Accounts to A G, Manipur. Detailed list of Treasury/Sub-Treasury Offices are as follows:

Sl. No.	Treasuries / Sub-Treasuries	Category	Treasury Linked Bank
1	Treasury Office, Imphal West	Banking	SBI, Imphal
2	Treasury Office, Lamphel	Banking	SBI, Paona Bazar
3	Treasury Office, Imphal East	Banking	PNB, Imphal
4	Treasury Office, Bishnupur	Banking	UCO, Bishnupur
5	Treasury Office, Churachandpur	Banking	PNB, Churachandpur
6	Treasury Office, Thoubal	Banking	SBI, Thoubal & PNB, Thoubal
7	Treasury Office, Chandel	Banking	SBI, Chandel
8	Treasury Office, Ukhrul	Banking	PNB, Ukhrul
9	Treasury Office, Senapati	Banking	SBI, Senapati
10	Treasury Office, Tamenglong	Banking	PNB, Tamenglong
11	Treasury Office, Jiribam	Banking	PNB, Jiribam
12	Sub-Treasury Office, Imphal	Banking	SBI, Secretariat

Sl. No.	Treasuries / Sub-Treasuries	Category	Treasury Linked Bank
13	Sub-Treasury Office, Wangoi	Banking	SBI, Wangoi
14	Sub-Treasury Office, Moirang	Banking	SBI, Moirang
15	Sub-Treasury Office, Kakching	Banking	PNB, Kakching
16	Sub-Treasury Office, Kangpokpi	Banking	SBI, Kangpokpi
17	Sub-Treasury Office, Moreh	Banking	PNB, Moreh
18	Sub-Treasury Office, Saitu Gamphazol	Banking	SBI, Sapermeina
19	Sub-Treasury Office, Tadubi	Banking	SBI, Tadubi
20	Cyber Treasury Office (Located at the Directorate Office)	Banking	SBI, Singjamei

STAFF STRENGTH

There is a sanctioned strength of **410** Officers/Officials in the Treasury Establishment to man the 21 (twenty-one) nos. of offices and out of which the actual staff strength is **117**. The details are given below:

Sl. No.	Name of post	No. of sanctioned post	Man in Position
1.	Director (Treasuries & Accounts)	1	1
2.	Joint Directors (Treasuries & Accounts)	2	1
3.	Deputy Director (Treasuries & Accounts)	1	1
4.	Deputy Director (Treasuries System & Administration)	1	1
5.	Treasury Officers	11	10
6.	Assistant Directors (Treasuries & Accounts)	2	0
7.	Sub-Treasury Officers	8	8
8.	Assistant Treasury Officers	17	9
9.	Senior Accountants	35	7
10.	Senior Accounts Assistants (SAA)	100	26

Sl. No.	Name of post	No. of sanctioned post	Man in Position
11.	Junior Accounts Assistants (JAA)	121	28
12.	Drivers	5	0
13.	Daftry	15	3
14.	Peon	57	17
15.	Peon-cum-Chowkidar	7	1
16.	Chowkidar	12	1
17.	Sweeper	4	0
18.	Chowkidar-cum-Sweeper	11	3
	Total	410	117

GENERAL FUNCTIONS

The Directorate of Treasuries & Accounts works under the administrative control of the Finance Department. It is responsible for general supervision and control of the working of the 11 (eleven) District Treasuries, 8 (eight) Sub-Treasuries and 1(one) Cyber Treasury in the State. Its function may be broadly categorized into 2 (two) i.e. (a) Treasuries and (b) Accounts.

(a) **Treasuries:** It includes two basic functions, namely:

- i. **Government Payments:** Payment of salaries & personal entitlements to employees, vendor payments, payment of pension to pensioners/family pensioners, etc. through the 19 (nineteen) Treasuries & Sub-Treasuries.
- ii. **Government Receipts:** Receipts from various States' own tax and non-tax resources including receipts from sale of stamps (Judicial & Non-Judicial) through the 20 (twenty) Treasuries & Sub-Treasuries, including Cyber Treasury.

(b) **Accounts:** Monthly civil accounts are compiled by the respective Treasury Offices and are furnished to the office of the Principal Accountant General (A&E), Manipur.

A. INITIATIVES TAKEN UP DURING THE FINANCIAL YEAR 2025-26:

Initiatives taken up during the reporting year 2025-2026 are placed as under: -

1. Online Pension Payment System:

Online Pension Payment System designed by NIC has been implemented in all the 15(fifteen) pension-disbursing Treasury/Sub-Treasury Offices. Apart from the State Civil Pensioners, steps are being taken up to include the ADC pensioners in the Online Pension Payment System for better payment process and efficiency.

2. Construction of new building and Quarter for Jiribam Treasury:

The construction of a new office building of Jiribam District Treasury initiated during 2021-22 is almost completed. As Jiribam is a remote district from the capital of the state and rented rooms or houses are hardly available in the nearby surroundings, there was a need for construction of a Treasury Office and a Quarter in the district. It is hoped that this will greatly enhance the working environment for the officials and the employees of the Treasuries and also in delivering public service, especially the pensioners in the district.

3. Commencement of Pension Payment at Moirang Sub-Treasury:

Since 21st of May, 2025, with the help of the NIC, Manipur, Moirang Sub-Treasury has been enabled to make pension payments for pensioners/family-pensioners desiring to draw pensions from the Sub-Treasury. Currently, there are 112 pensioners/family-pensioners drawing their monthly pensions from Moirang Sub-Treasury.

4. Pension Payment at Lamphel Treasury:

The Finance Department, Manipur vide letter No. Fx-10/45/2025-e-FD dated 27th November, 2025 conveyed administrative approval for declaring Lamphel Treasury as a pension-disbursing Treasury. This will subsequently lessen the workload of Imphal West Treasury, handling over 32,000 pensions and enabled pensioners/family-pensioners from the nearby surrounding areas to draw pensions from Lamphel Treasury. This will also significantly reduce daily congestion of large number of people at Imphal West Treasury, which is located near the Lok Bhavan.